Financial Planning Document List

Investment Accounts:

- ☐ Non-retirement accounts
- ☐ IRA statements (Traditional/Roth/Simple/SEP)
- ☐ Employer retirement accounts (401k/403b/457)
- ☐ Annuity contracts
- ☐ Educational accounts (ESAs/529s/UGMAs/UTMAs)

Retirement Documents:

- ☐ Social Security benefits estimate (accessed from www.ssa.gov/myaccount)
- ☐ Employer pension projections

Tax Documents:

- ☐ Personal tax return (most recent)
- ☐ Corporate tax return (if applicable)

Employer Benefits:

- ☐ Profit sharing/annual bonus information
- ☐ Benefits package summary (retirement plan matching criteria, vesting timeframe, etc.)
- ☐ Stocks grants/options

Cash Flow:

- ☐ Completed expense tracker
- ☐ Checking/Savings account statements
- ☐ Money markets/Bank CDs

Liabilities: (include interest rates, years left on loan and monthly payments)

- ☐ Mortgage
- ☐ Loans
- ☐ Credit cards
- ☐ Student loans

Insurance Policies:

- ☐ Life Insurance polices
- ☐ Long term care policies
- ☐ Disability Income policies

Estate Planning:

- ☐ Wills and Trust documents
- ☐ Power of attorney
- ☐ Buy-Sell agreements

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